

## Board Member Roles and Responsibilities

- Attend
  - all board meetings each year
  - meetings for your designated subcommittee
  - the three major art commission events each year: Artist Showcase, Music Alley, & ArtScapes
  - other art commission events and activities: art & culture tour, quarterly community meetings, sponsored concerts, etc
- Donate
  - Maintain an art commission membership at a level that is significant to you
  - Encourage friends, family, colleagues, and acquaintances to become members
  - If you are in a position to make decisions about corporate sponsorships for your business, consider a sponsorship
  - Make introductions. If you have connections to those that can become sponsors or major gift donors, introduce them to staff
  - Give in-kind items or services whenever feasible and appropriate
- Advocate
  - let friends, family, colleagues, and acquaintances know The Mansfield Commission for the Arts goals and objectives
  - sign up for our e-newsletter
  - share, like and comment on Farr Best and Visit Mansfield social media posts
  - attend arts events throughout town
  - connect people to the art commission – send them to our website, or put them in touch with staff if they have questions about anything arts related
  - advocate to city, state, and national representatives about the value of the arts in our community
- Fiscal Responsibility
  - provide oversight for the Mansfield Commission for the Arts Frost bank account to ensure a sustainable organization
  - provide oversight of Mansfield Commission for the Arts events, activities, and memberships to ensure successful events, community partnerships, and fundraising goals

**\*\*It is understood that personal circumstances may occasionally prevent board members from fulfilling all roles and responsibilities completely. When this happens, please speak with staff so we are aware of the situation and can work with you to find a viable solution\*\***